

UNITED STATES DISTRICT COURT
NORTHERN DISTRICT OF CALIFORNIA

Plaintiff(s),

No. (EDL)

v.

CASE MANAGEMENT
AND PRETRIAL ORDER FOR COURT TRIAL

Defendant(s).

Pursuant to Fed. R. Civ. P. 16 and Civ. L. R. 16-15, the following case management and pretrial order is entered:

1. TRIAL DATE

a. Court trial shall begin on at _____ in Courtroom E, 15th Floor, U.S. District Court, 450 Golden Gate Avenue, San Francisco, California.

b. The length of the trial will be not more than days.

2. DISCOVERY

a. Experts shall be disclosed by (plaintiff); (defendant).

b. All discovery from experts shall be completed by (plaintiff); (defendant).

c. All non-expert discovery shall be completed by .

d. Counsel shall contact Judge Laporte jointly by telephone before filing any discovery motions. If the court determines that a formal discovery motion should be filed, counsel are directed to follow the procedures outlined in Judge Laporte's Standing Discovery Order, unless otherwise specified at the time of the telephonic conference.

3. MOTIONS

1 The last day for hearing dispositive motions shall be . Dispositive motions shall be served and filed no
2 later than **thirty-five (35)** days prior to the scheduled hearing date. Any opposition shall be served and filed
3 no later than **twenty-one (21)** days prior to the hearing date. Any reply to the opposition shall be served and
4 filed no later than **fourteen (14)** days prior to the date of the hearing.

5 In support of or in opposition to a motion for summary judgment, no party shall submit a statement of
6 undisputed facts unless such statement has been prepared jointly by all parties pursuant to Civil Local Rule 56-
7 2. Any other statement of undisputed facts or genuine issues shall be disregarded by the court.

8 4. **SETTLEMENT CONFERENCE**

9 A settlement conference shall be scheduled before another Magistrate Judge of this court. Counsel will
10 be contacted by that judge's chambers with a date and time for the conference during , or as soon thereafter
11 as is convenient to the judge's calendar.

12 5. **PRETRIAL CONFERENCE**

13 a. A final pretrial conference shall be held on at in Courtroom E, 15th Floor. **Each**
14 **party shall attend personally or by lead counsel who will try the case.**

15 b. **Not less than thirty (30) days** prior to the date of the pretrial conference, all counsel
16 and/or parties shall meet and fulfill the requirements of Civil Local Rule 16-15.

17 c. **Not less than twenty (20) days** prior to the pretrial conference, counsel and/or
18 parties shall:

- 19 (i) serve and file pretrial statements pursuant to Local Rule 16-15(b);
20 (ii) serve and file trial briefs, motions in limine, statements designating excerpts from
21 discovery that will be offered at trial (specifying the witness and page and line
22 references) and joint proposed findings of fact; the findings of fact shall set forth in
23 simple, declarative sentences, separately numbered, all factual contentions relied upon
24 by the party in support of its claim for relief and shall be free of pejorative language
25 and argument; counsel shall submit separately their disputed findings of fact and
26 conclusions of law. Whenever possible, counsel shall deliver to chambers a copy of
27 their joint proposed findings of fact on a computer disk compatible with Wordperfect
28 6.1 or 8.0 for Windows.

- 1 (iii) serve and file a numerical list of each party's exhibits, including a brief statement
- 2 describing the substance and purpose of each exhibit and the name of the sponsoring
- 3 witness;
- 4 (iv) serve and file an exhibit setting forth the qualifications and experience for each expert
- 5 witness;
- 6 (v) exchange exhibits which shall be premarked (plaintiff shall use numbers; defendant
- 7 shall use non-duplicative consecutive numbers as agreed in advance) and tabbed; and
- 8 (iv) deliver three sets of all premarked exhibits to chambers (exhibits are not to be filed).

9 No party shall be permitted to call any witness or offer any exhibit in its case in chief that is not
10 disclosed in its pretrial statement (prepared in accordance with Local Rule 16-15(b)) without leave of the Court
11 and for good cause.

12 d. **Not less than ten (10) days** prior to the pretrial conference, counsel and/or parties
13 shall serve and file: 1) any objections to witnesses or exhibits, 2) any objections to the qualifications of an
14 expert witness, or 3) any opposition to a motion in limine.

15 e. All motions in limine and objections shall be heard at the pretrial conference.

16 6. All documents filed with the Clerk of the Court shall list the civil case number followed only by
17 the initials "EDL." One copy must be clearly marked as a chambers copy.

18 Dated:

19 _____
ELIZABETH D. LAPORTE
United States Magistrate Judge